

Tallwoods Golf Club Incorporated (the CLUB)
Delegation by the Board of the CLUB to the Match Committee (the MC) (refer cl 3 following)
as a subcommittee.

1. Delegation

Board of the CLUB has delegated the powers and authority detailed herein to the MC pursuant to CL 23 of the CLUB's Constitution

2. Role

The MC is responsible for the control and management of all aspects of the playing the game of golf by the Club members and their visitors at Tallwoods Country Club.

3. Membership

The MC will comprise the following people:

- the CLUB Captain who shall be the chairman of the MC
- the CLUB Ladies Captain
- Golf Professional of Tallwoods Country Club
- Men's Veterans Representative
- Other as required by the M C

Those persons so determined by the Chairman from time to time as members of the MC shall be the subcommittee for the purpose of this delegation.

4. Duties

The Match Committee is responsible to the Board of the Club for the following:

- It must meet at least 3 times per calendar year;
- Each member must maintain a thorough understanding of the rules of golf;
- Must make prompt and accurate decisions about the application of the rules of golf for play at Tallwoods Country Club should they be needed;
- Determine and clearly display the conditions under which golf competitions are to be played which might include the imposition of local rules;
- Resolve disputes arising from the conduct of golf competitions;
- Monitor the speed of play in golf competitions and reduce unnecessary delays;
- Ensure a Match Committee representative is available at all times during golf competitions to aid in decision making such as suspending play if required;
- Manage handicaps if required;
- Manage and record the allocation of awards e.g. loyalty points, vouchers and golf balls after each golf competition;
- Manage the transfer of golf competition results to GolfLink for handicapping and to all members and the media as required after each golf competition;
- Provide the Treasurer with details about income received and award payouts after each golf competition round;
- Provide education options about the rules of golf and golf etiquette for members;
- Provide a written report to the Board of the CLUB at each Board meeting reviewing golf activities and issues and any decisions made by the MC during the period from the last report
- Prepare and circulate the golf fixtures for the next calendar year;
- Prepare a fixtures book including fixtures, advertising and all verbage, if required, for approval by the owners of Tallwoods Country Club and the Board of the Club;
- When required, select players to represent the Club. Appoint a team captain if required and ensure representatives are aware of their specific obligations, if any, when playing as a

This document being the Match Committee Delegation dated 17/11/18 to be a true copy of the original document.
[Signature] 30/11/19
SECRETARY TALLWOODS GOLF CLUB INC.

representative. For example provide copies of any rules and regulations that apply to Pennants players etc.

- As agreed with Tallwoods Country Club, provide advice on pin locations and provide advice or place relevant tees plates prior to each competition.
- As agreed with Tallwoods Country Club, provide advice on or place/replace relevant coloured stakes for GUR and hazards as required.
- As recommended by Golf Australia, review and amend, as required, the match play and stroke play indexes periodically.

5. Responsibilities

5.1 Each sub-committee member must:

- Exercise care and diligence when undertaking their Match Committee responsibilities;
- Act in good faith and in the best interests of the members and visitors of the CLUB;
- Not improperly use their position or misuse information the CLUB;
- Communicate in an open and transparent way;
- Commit the time necessary to effectively discharge their role; and
- Engage in ongoing skill development, if required, to effectively undertake their role.

5.2 Meetings of the sub-committee

-Meetings are to be conducted in accordance with the Club's constitution and fair rules of debate.

-Any decisions requiring a vote by Match Committee members will be decided by a simple majority and the Chair will have the deciding vote if required.


-Role of the Chair. The Chair is responsible to:

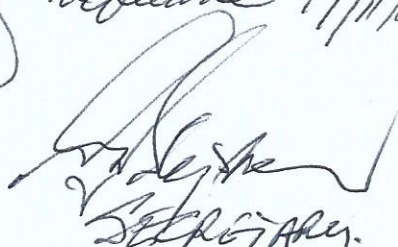
- Chair MC meetings;
- Establish an agenda for each meeting and make it available to MC members at least one day in advance of the meeting;
- Ensure meetings are efficient and effective allowing each member to express their views and obtain answers to the queries;
- Be the main point of contact between the Board of the CLUB and the MC ensuring that the views of both are communicated clearly and accurately;
- Be a spokesperson for the MC when required;
- Keep minutes of each meeting;
- Lead a review of the MC's performance annually and use an independent external person (to be approved by the board of the CLUB) to conduct the review if required.

6. Review of this Charter

The MC will conduct an annual review of this delegation to ensure it remains consistent with the MC's roles and relevant standards of governance.

Resolved that this be effective 17/11/2018


PRESIDENT


SECRETARY